

Minutes of Travis County Emergency Services District #3 October 27, 2008

Attached to and incorporated into these Minutes is a copy of the official Agenda for the October 27, 2008 meeting.

Under Agenda Items 1 & 2: Board President Bob Taylor called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:02 p.m. A quorum was established with Commissioners Bob Taylor, Edd New, Rick Coneway, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chiefs Wittig and Elliott; Business Mgr. Miller; District Chiefs Deming and Hartigan; and Captain Seyfried.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: The approval of the September 22nd minutes was tabled due to lack of a quorum of those present on September 22nd.

Under Agenda Item 5: Commissioner Knight moved to approve the Treasurer's Report, seconded by Commissioner Coneway. The motion carried unanimously.

Under Agenda Item 6: Commissioner New presented the Investment Officer's Quarterly Report for the period through September 30, 2008.

Under Agenda Item 7: The commissioners discussed the current economic downturn relative to the FY 2009 budget and the financial model through FY2017. It was agreed that the staff should prepare some scenarios with reduced sales and property taxes. The staff is to look at the current budget also to determine what could be considered non-essential. It is thought that property tax collections could increase by 2-3% only or even decrease over the next two to three years and sales tax for the current fiscal year could be under budget.

Under Agenda Item 8: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from September 24th through October 28th 2008. Commissioner New seconded the motion, which carried unanimously.

Under Agenda Item 9: Commissioner New moved to approve the amendments to the FY2009 budget in the form of encumbrances from FY2008. Commissioner Coneway seconded the motion which carried unanimously.

Under Agenda Item 10: Commissioner Coneway moved to approve the contract between TCESD3 and the Texas Department of State Health Services for a 'Local Project Grant' award. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 11: Chief Warren presented the operations report. The Board noted the large number of hours lost due to injuries. Chief Warren outlined the situation with a lawsuit between the Austin Fire Department (AFD) union versus the City of Austin and TCESD9 revolving around first responder coverage to a TCESD9-served area called 'The Peninsula', which is to be annexed by the City of Austin in the near future. TCESD3 could be affected because the auto-aid agreement with AFD could be affected by the outcome of the lawsuit.

Under Agenda Item 12: Commissioner Taylor moved to authorize Chief Warren to send letters to TCESD9 and Travis County ESD10 (TCESD10) ending the COW automatic aid agreement between TCESD10, TCESD3, and TCESD9 and to rely on the currently in-place County-wide mutual aid agreement. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Items 13: Chief Wittig commented briefly on the Mackey Field report and asked if the Board still wanted this report since the Drill Field is now complete. The commissioners responded that they would like to see the report monthly until the Facility Building is complete. Assistant Chief Wittig and District Chief Hartigan estimated that the building would be complete in six months or less.

Under Agenda Item 14: Commissioner Taylor drew attention to the notes from the ESDCC meeting and Chief Warren announced that the Travis County Commissioners Court would sign the Cooperative Interlocal Agreement at the regular Tuesday meeting and proclaim their joining with the Travis County Emergency Services Districts. The next ESDCC meeting will be held at Station 301 on November 8th.

Under Agenda Item 15: President Taylor announced November 17th and December 15th as the dates of the next two regular meetings (both one week early due to Holiday dates).

There was no executive session.

Under Agenda Item 16: There being no further business, Commissioner Coneway moved to adjourn the general meeting at 8:10 p.m. The motion was seconded by Commissioner Knight and carried unanimously.

Respectfully submitted,

Rick Coneway, Secretary
Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, October 27, 2008 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the September 22nd meeting.
5. Treasurer's Report.
6. Investment Officer's Quarterly Report.
7. Discuss contingency planning related to the economic downturn.
8. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 9/24/08 – 10/21/2008
 2. Checks dated 10/22/08 – 10/28/2008
9. Review and approve amendments (encumbrances) to the FY2009 budget.
10. Discussion and possible action on execution of a contract with Texas Department of State Health Services for a 'Local Project Grant' award.
11. Chief's Operations Report.
12. Discuss and consider revisions to the auto-aid agreement between ESD 3, ESD10, and ESD 9 (COW agreement) and consider authorizing Chief Warren to negotiate said revisions among the parties.
13. Mackey Field and Facility Building Project update.
14. Discuss notes from ESDCC meeting and next steps in the Interlocal Process.
15. Announcement of future meeting dates of the Board of ESD 03 Commissioners

Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, *et seq.*

Return to open session.

16. Consider and take appropriate action on matters discussed in Executive Session.
17. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on October 23rd 2008 _____ Megan Lundquist, Office Manager